

## **Job Description – Missions Pastor**

**Job Title:** Missions Pastor

**Status:** Full-time

**Supervisor:** Executive Pastor of Ministry - XPM

**Position Purpose:** The Missions Pastor reports to the Executive Pastor of Ministry (XPM). The role provides spiritual, strategic and leadership oversight to execute the missional components of saturating Spartanburg, the Carolina's and the Nations with the Gospel. This is a "leader of leader's" role and provides direct oversight to other mission's staff roles.

### **Ministry Responsibilities:**

#### **1. Staff Leadership**

- Provide regular, intentional leadership development training for all team members.
- Meet regularly with mission's staff for coaching, planning and ministry alignment.
- Hold staff accountable for tasks, deadlines, and behavior.
- Evaluate staff regularly to provide feedback and keep them on mission.

#### **2. Ministry Responsibility**

- Develop a comprehensive ministry strategy to accomplish the vision of saturating Spartanburg, the Carolina's and the Nations with the Gospel.
- Partner with other ministries/leaders to provide missions opportunities for specific ministry groups (EX: Youth, College, Life Groups, Young At Heart).
- Clarify the purpose, align the staff and provide leadership for the Bridge at Green Street.
- Interface with local municipalities as needed to develop and maintain community mission's partnerships.
- Build ongoing missional partnerships with SEND in order to provide ongoing physical and financial support for 3-5 national ministries (Boston/LA).
- Build ongoing missional partnerships with the IMB in order to provide ongoing physical and financial support for 3-5 International ministries.
- Develop new staff, staff models and volunteer structures that support church health and growth.
- Research and future-cast ministry trends, growth needs and issues that will impact ministry in the coming 18-36 months.

### **3. Financial**

- Oversee financial status of all missions related support and expenses.
- Give LP and XP's feedback, progress updates and information necessary to guide informed financial and staffing decision related to the support of missions ministries, missionaries and SBC missions endeavors.
- Lead and create a visionary mission's budget.
- Work with staff to keep ministries on budget and on mission.

### **Staff Responsibilities**

- Establish regular office hours. Monday through Thursday; around 8 -10 hour days for an average of 36-40 office hours per week. Plus 5-7 hours of ministry on evenings or Sunday's for a range of 40 to 45 hours. Hours are dependent on season and ministry activity.
- Support a professional work environment in your conduct, language and dress.
- Weekend involvement. All ministry staff is involved and available throughout the Sunday services.
- Participate in caring for the FBS family.
- Commit to improving leadership skills by actively pursuing continued education through the study of various materials and/or attending conferences/classes that would strengthen the ministry.
- To encourage and pray for members of all FBS ministries.
- Participate with staff to build a sense of team loyalty and a passion to serve and build God's kingdom together.

### **Personal Responsibilities:**

- To be growing in relationship with Christ and developing the disciplines for spiritual growth - including Bible study, prayer, and consistent tithing.
- A heart and passion for the vision and direction of FBS.
- Protect the unity of the church.
- Maintain a healthy work/life/hobbies balance.

*Staff is not required to be at "everything", except regular services and those areas that they personally lead, but they will have a heart for the overall ministry and vision of FBS, and desire to enter fully into the life of this church family.*

